



The Viking Preparatory and Pre-School  
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## **Parental Involvement Policy**

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All parents and carers are equally valued as part of our school community. Children's learning is improved when we work in partnership with their parents or carers, and their wider family. We therefore believe in close co-operation with all families, and in regular consultation between the home and the school.

### **Aims**

Our aims through parental involvement are:

- To enhance the learning experiences of all pupils;
- To encourage parents and carers to be involved in the children's learning;
- To provide a partnership between home and school, seeking to ensure that families feel welcomed and valued;
- To ensure that maximum use is made of all these skills to enrich learning opportunities.

### **Involvement in the life of the school**

School is open to parents and carers at all reasonable times.

Families are invited to regular events, activities and celebrations that are organised by the school. These occasions provide an opportunity to celebrate success, and a viewing public for a lot of the pupil's work.

Regular newsletters are sent home, and each family should receive a copy of the school prospectus.

### **Involvement in children's learning**

Parents and carers can talk with teachers before and after school on an informal basis on most days.

Appointments to see a teacher, Headmistress or the Principal can be made through the school office, and can be arranged for as soon as required in most instances.

There are opportunities for parents to have a formal discussion with their child (ren's) teacher at our parents evening during the summer term. Teachers value these opportunities to celebrate successes, review learning targets and listen to parental views.

A report on each child's academic and personal development is made available at the end of the autumn and summer term.

Policy documents, schemes of work and curriculum guidance are available for parents and carers to view if requested.

Homework schedules can be found in the front of a child's homework diary. We value parental support regarding the completion of these tasks, many of which may contain guidance for helpers.

### **Types of help at school**

Parents and carers offer valued support when they respond to accompany school groups on educational visits.

Parents and carers are invited where possible, to visit classes and groups of children to give talks or demonstrations on areas of interest in which they are experts.

We value the work of the Viking Fundraisers. This body of parents and school staff works voluntarily to raise money for the school.

### **Consultation**

The school will make every effort to consult parents and carers, both formally and informally about their views on school life, children's learning and new initiatives.

Parents or carers of a child with a disability are asked to keep the school fully informed about any relevant issues, so that the school can make all reasonable efforts to meet the requirements of that child.

The school values regular feedback, and will make every effort to act on parents' and carers' views, whenever possible.

Teachers (including the Headmistress and the Principal) can be approached informally before and after school, and will always take careful account of any information forwarded to them.

After an OFSTED inspection, the summary of the findings of the action plan written in response to the report is available to the parents and carers on request.

### **References**

This policy should be read in conjunction with the relevant passages in:

- The School Standards and Framework Act (1998), regarding working in the school;
- The Human Rights Act (October 2000);
- The School Development Plan;
- The Equal Opportunities Policy;
- The Monitoring and Evaluation Policy;
- The School's Evaluation Procedures.

## **Monitoring and Review**

The Principal and Headmistress will monitor the implementation of this policy.

This policy was drawn up, discussed and agreed by members of the Viking School. This policy will be reviewed again in two years time.

Signed:

Dated: